

Office of Joint Director
Flood Management Improvement Support Centre
2nd Floor, Jal Sansadhan Bhawan, Anisabad, Patna - 800002
Email Address: fmiscbihar@gmail.com
Phone No. 0612 - 2256999

Quotation No. (Short): FMISC/ 01 /2024-25

**Short Notice Inviting
Quotation for 'supply of Water Purifier (RO)'**

Submitted by -

M/s

Last Date and Time of Submission -

Date: 10/09/2024, Time 14:30 Hrs.

(Accepted only through speed post/registered post/courier/ Physical delivery)

Cost of Quotation Document -

Not Applicable

Bid Security/ Earnest Money Deposit -

₹ 2700/- (Rupees Two Thousand Seven hundred Only)

Date & Time of Opening of Technical Bid -

Date: 10/09/2024, Time 15:00 Hrs.

Date & Time of Opening of Financial Bid -

Date: 10/09/2024, Time 15:30 Hrs.

FMISC, WRD, Patna prepare the document. It should not be reused or copied, or used either partially or fully in any form. The information provided by the Bidder/ Supplier/ Firm/ Vendor/ Service Provider in response to this quotation document will become the property of FMISC, WRD, Patna and will not be returned.

Cover page

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Quotation for 'supply of Water Purifier (RO)'

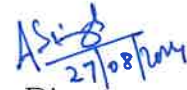
Letter No.: -FMISC-20/2023- 961

Patna, Date: 27/8/20

- 1) The 'Joint Director, Flood Management Improvement Support Centre, Patna' invites the sealed most competitive quotation from the intending reputed Bidder/ Supplier/ Firm/ Vendor/Service Provider for Quotation for 'supply of Water Purifier (RO)'. All details and the quotation documents are available on the Website: <https://fmiscwrdbihar.gov.in/fmis/>.
- 2) The quotation document contains the following Annexures:
 - (i) Brief Description of the Goods
 - (ii) Requirements/Standards
 - (iii) General Guidelines for Quotation
 - (iv) Financial Bid
 - (v) Information Sheet of Bidder
 - (vi) Undertaking by the Bidder

Important Dates

| | |
|---|--|
| Last Date and Time of Submission - | Date 10/09/2024, Time 14:30 Hrs <i>(Accepted only through speed post/registered post/courier/ Physical delivery)</i> |
| Cost of Quotation Document - | <i>Not Applicable</i> |
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Joint Director

Flood Management Improvement Support centre,
Patna

Letter No.: -FMISC-20/2023- 961

Patna, Date:- 27/8/2024

Copy to: Mr. Prem Kumar, Software Engineer, Mr. Dheeraj Kr. Singh, Web Master, MMC, FMISC, Patna for upload in FMISC website.

Enclosure:- Soft copy



Joint Director

Flood Management Improvement Support centre,
Patna

Annexure (i) – Brief Description

| Sl.No. | Description of Items | Quantity | Delivery Period (days) | Specification |
|--------|----------------------|----------|------------------------|---------------------------|
| 1 | Water Purifier (RO) | 01 | Within 7 (seven) days | As given in Annexure (ii) |

Annexure (ii) Requirement / Standards

| | |
|------------------------------|--|
| Item | Normal and Cold Water dispenser with in-built RO purifier (RO+UF+TDS Control+UV) |
| Felter Cartridge | Sediment, Carbon Block |
| Application | Suitable for Brackish/Tap Water |
| Purification production Rate | Up to 20 L/hr |
| UFFilter | Ultrafiltration Membrane |
| Storage Capacity | 20 L |
| Cold Water Storage Capacity | 20 L |
| Auto Flushing System | Yes |
| Membrane Type | Thin Film Composite RO |
| Installation | Floor Standing |
| Warranty | One Year |

Annexure (iii) - General Guidelines for Quotation

- 1) The Bidder must unconditionally accept all of the terms and conditions of this quotation document. Without such a certificate, the 'quotations' will be rejected. On this matter, no correspondence from the Bidder will be accepted.
- 2) On all pages, the individual signing the Quotation or other documents must include his full name below his signature.
- 3) The Bidder is advised to visit and examine the Site of supply and installation, including others necessary as required and its surroundings and obtain all information for itself on its responsibility for preparing the quotation and entering a contract for successful execution. The costs of visiting the Site shall be at the Bidder's own expense.
- 4) **Eligibility of the Bidder** - To avoid rejection or disqualification of the Quotation, the Bidder should verify its eligibility conditions as indicated below before submitting it and enclosing the required papers in the order listed below.
 - (i) The Bidder must be the Original Equipment Manufacturer (OEM) / Authorized Dealer, as Annexure (iii) requires. In this regard, the Bidder shall produce a supporting Manufacturer's/ OEM certificate / Authorized Dealer certificate.
 - (ii) The Suppliers/Firms/Vendors/Service Providers that have been blacklisted/ debarred in participating in any procurement activities by any State or Central Government or other government organizations in India are not allowed to bid. In this regard, the Bidder shall produce a Notarized Affidavit on stamp paper of adequate value that the agency has not been blacklisted/ debarred from participating in tender/bids by any State or Central Govt. organization in India or PSU.
- 5) **Cost of quotation documents:** The quotation documents cost is not applicable. The quotation documents can be downloaded from the website: <https://fmiscwrdbihar.gov.in/>.
- 6) The Quotation must be submitted in two parts :(A) Technical bid & (B) Financial bid. The two bids must be submitted in two separate sealed envelopes marking the Bid's name and must be put in the single outer cover subscribing as 'supply of Water Purifier (RO)' and also the quotation number.
- 7) Bid Security/Earnest Money Deposit (EMD) of ₹ 2700.00/- (**Rupees Two Thousand Seven hundred Only**) will be paid in the form of a Bank/ Demand Draft duly pledged; in favour of Joint Director, Flood Management Improvement Support Centre, Patna, payable at Patna must be submitted in original. Scanned copies of

bank drafts will not be accepted. The Bid Security/EMD will not carry any interest.

- 8) Submission of Quotation and Other Documents Required –
- (i) The quotation documents must be filled in completely and signed by the authorized signatory of the Bidder on all the pages as acceptance of all the guidelines, terms and conditions laid in this quotation document. (This document should be printed on both sides of the A4 paper sheet).
 - (ii) The completed document must reach to “Office of Joint Director, Flood Management Improvement Support Centre, 2nd Floor, Jal Sansadhan Bhawan, Anisabad, Patna - 800002 by the last date of submission under a sealed cover by *speed post/registered post/courier/ Physical delivery*. The quotations received after the due date & time are liable to be rejected. The Quotation by FAX/ e-mail or any other media will not be entertained.
 - (iii) The envelope containing the Quotation must be super-scribed as ‘supply of Water Purifier (RO)’ and the quotation number with the due date & time of submission.
 - (iv) The **Office of Joint Director** is not responsible for delay, loss or non-receipt of quotation documents sent by the posts.

The Quotation should contain the following documents.

A. Technical Bid containing –

- (i) Self-attested copy of PAN, GST and registration.
- (ii) The detailed specification of the Goods and compliance as per Annexure(ii).
- (iii) Any other documents in support of the eligibility of the Bidder.

B. Financial Bid containing –

- (i) Cost for ‘supply of Water Purifier (RO)’ in the prescribed format (Annexure iv).
- 9) The Quotation is liable to be cancelled, and the Bid Security/ EMD shall be forfeited in the event of any failure to comply with any of the clauses of the terms and conditions of this quotation document or in the event of Bidder withdrawing his offer before the expiry of the bid. A bid without the required Bid Security/ EMD amount will be summarily rejected.
- 10) The **Office of Joint Director** reserves the right at the time of award of the order to increase or decrease the quantity of the Goods specified in the Financial Bid without any change in the unit price of the items.
- 11) The quotation document is not transferable. The quotations submitted by the bidder in a proforma other than those mentioned in the quotation document shall not be accepted. While filling up the forms / offering any other information, it shall be done using typewriting/printing.

12) Bid Price and its **Validity** -

- (i) The contract shall be for the full quantity as described. The bidder shall quote the rate per unit item.
- (ii) The quotation shall contain the firm and final rates in clear and unambiguous terms in Indian Rupees. Corrections, if any, shall be made by crossing out, initialling, dating and rewriting.
- (iii) All duties, taxes and other levies payable by the Supplier under the contract shall be included in the total price. The cost of service, installation, commissioning, and demonstration shall also be at the Supplier.
- (iv) The bidder shall also indicate the applicable prevailing GST.
- (v) The rates quoted by the Bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- (vi) Quotation shall remain valid for not less than 90 days after the deadline date specified for submission.

13) **Evaluation and Award of Contract** -

- (i) On all the matters relating to this quotation call document, the decision of the **Office of Joint Director** shall be final and binding, and the same cannot be referred to the court of law. The **Office of Joint Director** reserves the right to reject any or all of the quotations without assigning any reason whatsoever.
- (ii) The **Office of Joint Director** reserves the right to call the bidders and to conduct negotiations, if necessary and can select more than one bidder for one or more items at its discretion.
- (iii) Any deviation in technical specifications shall not be entertained.
- (iv) The **Office of Joint Director** may reject the bid even if accepted, but the successful bidder fails to execute any guidelines, terms and conditions mentioned in this quotation document or misrepresent or conceals any fact that may otherwise affect the quotation. In that case, Bid Security/ EMD amount will be forfeited.
- (v) The Supplier shall not assign or makeover the contract, the benefit or burden thereof to any other person, persons, or body corporate. The Supplier shall not underlet or sublet to any person(s) or body corporate for the execution of the contract or any part thereof.
- (vi) The Client/Purchaser will award the contract to the Bidder whose Quotation has been substantially responsive and offered the lowest evaluated quotation price.
- (vii) Notwithstanding the above, the Client/Purchaser reserves the right to accept or reject any quotations, cancel the bidding process, and reject all quotations at any time prior to the award of the contract.

- (viii) The Bidder whose Bid is accepted will be notified by contract/ Purchase Order/ Work Order award by the Client/ Purchaser before the quotation validity period expires. The terms of the accepted offer shall be incorporated into the contract/ Purchase Order/ Work Order award.
- 14) **Delivery Period -**
- (i) All the items are to be delivered to the **Office of Joint Director** as mentioned in Annexure (i). In case the supplier/ Vendor/ fails to deliver the goods within the due period, the **Office of Joint Director** reserves the right to cancel the purchase/award order and to place orders with other firms without assigning any reason thereof.
- (ii) The Supplier must supply all ordered items at a time. Part supplies are not acceptable and will not be entertained on any account. Any loss or damage during transit/ delivery/ installation will be replaced at the cost of the Supplier/ Vendor.
- 15) **Installation and Commissioning -**
- (i) The Supplier shall be liable to complete all installation and commissioning of the Goods/hardware &/or Software as the case may be, at the site within 7 days from receipt of items. All packing must be opened at the site and handed over to the consignee, at the Supplier's/ Vendor's cost.
- 16) **Warranty**
- (i) Normal commercial warranty/ guarantee shall be applicable to the supplied goods, as per OEM.
- (ii) Free replacement of faulty media or Goods including free technical support/version up-gradation, shall be provided during the warranty period. The warranty Certificate shall be submitted at the time of delivery.
- 17) **Delivery as well as Billing Address - Office of Joint Director, Flood Management Improvement Support Centre, 2nd Floor, Jal Sansadhan Bhawan, Anisabad, Patna - 800002**

Annexure (iv) - The Financial Bid

| Sl no. | Name of supply, installation, and testing as applicable | Unit | Qty | Unit Price | Ttotal amount | Gst% | Total amount with GST |
|--------|---|------|-----|------------|---------------|------|-----------------------|
| | | | (A) | (B) | (C=A*B) | (D) | E=(C+(C*D)) |
| 1 | supply of Water Purifier (RO) | No's | 1 | | | | |

Gross Total Cost: ₹

We agree to **supply and installation of Goods** in accordance with the quotation document for a total contract price of ₹ (Amount in figures) (₹ amount in words) within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warrantee/ guarantee as per OEM shall be apply to the offered goods.

Signature of Supplier/
Vendor/Service Provider, as
applicable

Annexure (v) - Information Sheet of Bidder

| # | Description | To be filled by the Supplier/ Vendor, as applicable |
|----|---|---|
| 1. | Name of the Supplier/ Vendor, as applicable | |
| 2. | Address with phone No./FAX/ e-Mail | |
| 3. | Contact Person(s) Phone No./Mobile No. | |
| 4. | Details of Bank Draft towards the cost of quotation documents | |
| 5. | Details of Bank Draft towards EMD | |
| 6. | GST registration details | |
| 7. | PAN Details | |

DECLARATION: We hereby certify that the information furnished above is full and correct to the best of our knowledge. We understand that if any deviation is found in the above statement at any stage, the quotation is liable to be rejected.

(Signature of the Authorized signatory of the Bidding Organization) Name :

Designation :

Date :

Seal :

Business Address:

Annexure (vi)

**Undertaking by the Bidder
(on Vendor/Supplier letterhead)**

Quotation Ref.

Date:

To,
Joint Director
Flood Management Improvement Support Centre
(FMISC)
2nd Floor, Blacok-A, Jal Sansadhan Bhawan
Anisabad, Patna-800002

Sub: Self-certificate regarding Total Responsibility

Dear Sir,

This is to certify that we undertake total responsibility for the successful supply and installation of Goods per the requirements and terms and conditions as per *Quotation No. ___ No. of Quotation Document (Name of the Service)*.

We enclose all the sheets of this quotation document duly signed by us on every page as a token of accepting all the guidelines, terms and conditions in this quotation document. In case of non-observance of any of the guidelines, terms and conditions mentioned in this quotation document by us, we understand that our quotation/purchase order (as the case maybe) may be cancelled. We warrant that the goods supplied under this contract are new, unused, of the most recent or current models, and they incorporate all recent improvements in design and materials and all the services configured shall render trouble free function We hereby agree to supply, install and commission the desktop computers as per the terms and conditions of this quotation call document if we are offered to execute the contract.

Thanking you,

Yours faithfully

(Signature of the Authorized signatory of the Bidding Organization) Name :

Designation :

Date :

Seal :

Business Address: